

Financial wellness privacy statement

This privacy policy covers the Personal Financial Wellbeing Survey. It sets out:

- what information we may collect from you;
- who is collecting it;
- why we are collecting it;
- how we will use the information collected;
- who we will share the information with;
- how long we will keep your information;
- what effect will this have on you;
- do we send data outside of the EEA;
- what you should do if you wish to complain;
- what you should do if you want us to delete your information; and
- other information

We are committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this survey, you can be assured that it will only be used in accordance with this privacy statement.

What information may we collect from you?

We will only collect the following information:

- full name, company / employer name;
- contact email address;

Who is collecting your information?

Second Sight is part of Foster Denovo Group Limited. Second Sight is a trading name of Foster Denovo Limited, which is authorised and regulated by the Financial Conduct Authority (FCA) in respect of Designated Investment Business, Home Finance Activity and Non-investment insurance products. You can check this on the Financial Services Register by visiting the FCA's website – www.fca.gov.uk/register/ or by contacting the FCA on 0800 111 6768. Our FCA reference number is 462728.

Why will we collect your information?

We will only ask you to provide us with a limited amount of personal information needed to complete the Personal Financial Wellbeing Survey.



How will we use the information we collect?

We will only use the information you provide to produce your Personal Financial Wellbeing Report and to provide your employer with an organisation level summary on an anonymised basis.

We will only contact you by email to provide you with your Personal Financial Wellbeing Report.

Who will we share information with?

We will not sell, distribute or lease your personal information to third parties, or third-party organisations outside of the Foster Denovo Group of companies. We will provide your employer with a high-level overview report of all the survey results they will not receive any individual employee data. The information you submit via the survey and your Personal Financial Wellbeing report is completely confidential and only available to you.

How long will we keep your information?

We keep your personal information until we have completed the overview report for your employer. Once this is delivered all personal data is permanently deleted. We expect this would generally be within 90 days of your data being submitted.

What effect will this have on you?

We hope that the collection of data will have no effect on you other than the delivery of the service you have requested by taking the time to complete your details on our website.

Do we send data outside the EEA?

We will only send your data outside of the European Economic Area ('EEA') to follow your instructions or to comply with a legal duty.

What you should do if you wish to complain?

You can contact us if you are unhappy with how we have used your personal data by writing to the Data Protection Officer at:

8 Eastcheap, London, EC3M 1AE or calling 020 7469 2800.

You also have the right to complain to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Or call the ICO helpline on 0303 123 1113 or visit the website

<https://ico.org.uk/concerns/>.

What you should do if you want us to delete your information?

If you believe that any information we are holding about you is incorrect, incomplete, or you want us to delete your information, please write to the Data Protection Officer at the above address or email info@fosterdenovo.com as soon as possible. We will promptly correct any information found to be incorrect and or delete your information, unless we are required by law to keep it.



What should you do if you wish to stop receiving emails from us?

You will only receive a single email from us containing your Personal Financial Wellbeing Report. You will not receive any further communications from us directly relating to your participation in this Survey.

Other Information

Access

You can ask us what data of yours we are processing, the reason we are processing it, what personal data is involved and who we have sent data to. You have the right to request access to any of your personal data being processed by us. On request we will provide you with an initial copy of the data we may hold about you whether in paper or electronic format free of charge. Any subsequent copies we may charge you a fee to cover our administration costs.

If you would like a copy of the information, we hold about you, please write to the Data Protection Officer, Foster Denovo Limited, 8 Eastcheap, London, EC3M 1AE.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

What is a cookie

A cookie is a small text file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added.

Cookies are used for many different jobs that ensure your use of the website and internet as a whole are smooth and interactive, by allowing the website to display the information as intended. For example, cookies are used to let you navigate between pages efficiently, store your preferences to enable the web application to tailor its operations to your needs, likes and dislikes and to remember your user ID and contents of your shopping baskets. Some cookies may also ensure that advertisements you see online are more relevant to you and your interests. Cookies can also help analyse web traffic, enabling web pages to be monitored to see which you find useful and which you do not.

Most, though not all, of the data collected via cookies is anonymous, though some is designed to detect browsing patterns and approximate geographical locations in order to improve user experience.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website. For more information about cookies (including how to turn them off) please visit:

<http://www.allaboutcookies.org>

Details of the cookies used by this are available by selecting the link at the top of the survey.

